

Building Committee Meeting April 24<sup>th</sup>, 2007, 6:30pm.

In attendance:

Ann Glidden	Rick Barker
Donna Faucette	Priscilla Colbath
Paul Morrill	Dennis Miller
Judy Nason	Howie Knight
John Ciardi	Peter Kasprzyk
Janet Gagnon	

Motion to approve the minutes of the last meeting made by Judy Nason. Date to make recommendation to the School Board listed as May 1, corrected to May 16.

Second: Howie Knight

All in favor, unanimous.

The committee began examining research gathered, starting with the Dept. of Education Building Manual. Judy Nason suggested the committee read page 110, Safety in Portable Classrooms, make notes for the School Board.

Peter Kasprzyk referred the committee to page 15 (Indicators of a Good Planning Process).

Peter also gave an overview of the last meeting to Rick Barker. Mr. Barker suggested having a statement of the problem to be solved.

Judy Nason handed out copies of the New Hampshire Code of Administration Rules with the current number of students in classrooms. (attached)

In discussion it was noted that there are some classrooms not being used as what they were intended to be used as, some current classrooms are undersized. Class sizes were discussed using the attached sheet. There was some discussion to which classes to combine to fit into general

classrooms but this would be up to the administration to deal with.

The acreage at Paul School was discussed, size was said to be 15.9 acres including the ball fields. An Elementary School needs a minimum of 5 contiguous acres of buildable land plus one acre for every 100 students, a maximum of 10 contiguous acres of buildable land plus one acre for every 100 students. (Complete listing is on Page 32 of the D.O.E. Building Manual)

Judy Nason spoke to the architect of the last addition to the Paul School. (Middle school end) First, can we duplicate the last addition, fields not being of concern, yes. Second, can we go up, yes with reinforcing, some space will be lost because an elevator and two sets of stairs will be needed. There was some discussion over this, parking problems, maybe having the stairs at the ends as an overhang to conserve space, handicapped entrance.

It was also mentioned that in determining the need for a High School, there should be at least 500 students.

Core facilities were discussed. One idea, opening up the library/computer room to make one large room for the Media center. Another idea, adding a cafeteria on to the back of the building, roughly 40' x 60' to serve 200 students at a sitting, this would allow the gym to be used solely for a gym. Judy Nason spoke with the architect about filling in for space around a cafeteria if we added one to get vehicles through. She also spoke with Nate Fogg about filling in by the guard rail (closer to river) in case the modulars were to be placed in the back parking lot area. Peter made mention that the fire dept. would like a 20 ft. wide drive around. (Ladder trucks)

Dennis Miller asked why the rush on modulars. Conversation followed. Timing is an issue in order to complete by the next school year. Peter would like to have a pro and con list for all options, including the modulars. It was also discussed that the administration would decide what classrooms would use the modulars.

Rick Barker asked if selling the Paul School was a realistic idea?

It is just one idea being looked into.

Other discussion followed on the town being able to handle having two school operating budgets, student population decreases, is this building structurally sound, worth renovating, is it worth having a commercial appraisal done on the Paul School, even if sold without gaining much profit the money could still offset some new building expenses. Paul Morrill mentioned that the original thought to sell the Paul School was part of brainstorming ideas.

Ann Glidden brought up settling on how we all feel about making the space work in the Paul School.

It was not decided on whether to sell and build a new K-8, just left as an option.

Howie Knight spoke to Schiavi; the original offer for modulars was two used ones. He will have a spread sheet on pricing available soon. A buy back of 30% was also discussed, which will help with the issue of disposal. John Ciardi is planning on going to see modulars.

John Ciardi asked what the School Board had as a plan for current spacing issues, even if a new school was voted in, it would take some time for it to be built. What was going to be done from now until it was built?

Paul Morrill believes the school board needs to make the decision on modulars themselves first. Janet Gagnon assured the committee that modulars, being one option, will be looked into as well as any other recommendations that the building committee brings to the table. Nothing will be automatically dismissed.

Judy Nason believes that the space here at the Paul School can be better used, especially in the primary wing, concerning special Ed. Having one modular with two classrooms will help get the kids out of the locker room and closer to the primary end. (This is not a decision on who goes into the modulars)

Donna Faucette asked if we needed modulars or could we find a way to make the space we have work. Use the classrooms for what they were intended for. Combining the smaller classes. Discussion followed. Peter Kasprzyk suggested asking teachers input, determining how many modulars we might need and providing the School Board with this data. Dennis Miller would like to know if the board is going to follow the committee's recommendations. Discussion followed, if the Board chooses not to take the committee's recommendation, there should be a reason with data to back this up. Janet Gagnon agreed that a reason would be needed, the committee is not just wasting their time and effort. If a recommendation is not acceptable there should be an explanation.

Donna Faucette asked what the plans were for next year; Rick Barker believes that this is the administration's duty to determine classrooms. Ann Glidden believes that adding the one modular with two classrooms will help with the number of students. John Ciardi believes that we need information from the administration to help make the decision. Paul Morrill added we needed to move forward with clear

communication with the School Board. Donna Faucette would like the new Principal to be involved; Janet Gagnon will make sure to extend the invitation to her when she is on board.

Ann Glidden asked that the Building Committee make the decision to look at recommending one modular with two classrooms.

On a roll vote, all agreed on one modular with two classrooms.

John Ciardi and Janet Gagnon met on Tuesday morning at the Paul School to check on a site for modulars. John Ciardi believes that the ideal site would be at the upper grades end of the building but the best suited end would be near the primary wing, on the lawn area where there are sewer and water readily available. It would be at great additional expenses to put modulars at the junior high end. It would not be wise to put them at the back of the building; vandalism, not easily seen, disruption of the flow of traffic. There should be some sort of covered walkway/ramp as well. Paul Morrill believes we need feedback from the school board. Howie Knight mentioned plastic overhangs/soft covers for the covered walkways, help with the weather issues.

Judy Nason made a motion to make the recommendation to the School Board to purchase or lease one modular unit with two classrooms and the administration would reconfigure the classroom layout.

Paul Morrill seconded the motion.

No further discussion, all in favor-unanimous.

Judy suggested that some of the committee members be available at the next School Board meeting to answer questions on this. Agreed.

John Ciardi will be looking at modulars and Peter Kasprzyk mentioned checking for mold issues. (Stemming from an email from a Conway school Director of Special Services SAU 9 email to Mr. Lander regarding health issues in one of their used modulars.)

Peter Kasprzyk asked the committee if we should compile information for the School Board? Agreed. Dennis Miller suggested a packet for the School Board, including our process showing how we came to the decision for a modular with two classrooms.

Judy Nason would like to have a hard copy of everything available.

Howie Knight will add a spread sheet on pricing, Judy Nason will add the information from the NH Code of Administration Rules sheet with our students' numbers on it. Page 110 from the D.O.E. Building Manual should also be included, as well as any emails that pertain to this business. It should be noted that a tour of the school has helped make this decision, a map with the # of students in each classroom should be included. Modular information, where to place them, and why, plus safety reasons, sewer and electricity and traffic flow reasons.

Howie would like to see the School Board receive this packet at least 3 days before the next Board meeting so that questions can be answered by committee members attending.

A cover letter should be included stating that the Building Committee has unanimously approved this recommendation. It must also include the motion.

Paul Morrill will also be looking for the School Board's input. Howie Knight mentioned modulars must go out for a bid even if we are able to connect with Rochester on this. Buying vs. Leasing was also discussed, with buying being our best bet.

Sub Committees will be discussed further at the next meeting. Peter Kasprzyk encourages emailing him to help speed this process along. Rick Barker would like to include Public Relations to the sub committees list.

The next School Board meeting is on Wednesday, May 2, 2007 at 6:30pm in the Paul School Library. The next Building Committee meeting will be on Tuesday, May 8, 2007 at 6:30pm.

Meeting ended at 8:45pm.